

**Greenfield Community League Board Minutes
June 8, 2010**

Attendance: Gloria Wesley, Krista Wintoniak, Zanette Frost, Nancy Petersen, Gregory Clarke, Jennifer Warren, Karrie Adolf, Kim MacDonald, Ian Hicks, Christine Pastuzyk, Cora Woodman, Jana Roppelt, Lorraine Delano, Grant Noruschat

Regrets:

Guests: Sarah Wu sarahwu@telusplanet.net; Megan Miller megan@b-spoke.ca.

Meeting called to order @ 7:05 p.m.

Agenda item	Discussion	Decisions/Actions
1. Review May 11 minutes		Greg moved to accept minutes as presented. Kim seconded – Carried
2. Old Business		
a) Playground/parking lot lights	Lack of lighting has resulted in break-in on Monday June 7 th @ 3:00 am.	Zanette asked Karrie to email her the police report. She will use this to put pressure on Epcor to fix light.
a) June 19 th grand opening	Mel and Cora reported everything is proceeding. Need a few more volunteers. Greg complimented the organizing committee on the Special Edition Gazette and let them know he was very impressed with how well organized the planning is and the lists of activities for the day.	
a) Janitorial/Groundskeeper positions	Karrie informed the committee that both positions have been filled by teens from Greenfield community. Janitorial position is on a one month trial.	
3. New Business		

<p>a) Tennis</p>	<p>Nancy shared quote from Tomko to resurface courts. Cost for 4 courts is approx. \$25,000, cost for 2 courts + crack filling other courts is approx. \$19,800.00. Courts would be closed and work completed from July 26 - July 4. To date the tennis courts have generated approx. \$13,000.00 in memberships and school lessons. This is about a 50% increase over prior year. Zanette said the Board could apply for Community Incentive Program - due date June 30 and/or Development Initiative Project Grant to offset court cost as these courts benefit the entire southwest area. Nancy suggested contacting SWAC for financial contribution. Kim informed the Board of current investments that could be used to cover cost.</p> <p>Nancy informed the Board all community league members can use the courts M-F from 6-7 pm.</p>	<p>Kim moved to spend up to \$25,146.25 from investment account to resurface 4 tennis courts. Seconded by Lorraine - Carried.</p> <p>Kim moved to withdraw all funds from Quadus account to deposit as cash in the general account. Investment direction to be determined at September meeting. Seconded by Christine - Carried</p> <p>Zanette will forward grant information to Nancy for her completion. Be sure to identify participants from other community leagues in the submission.</p> <p>Ian to contact Brian Kerr regarding SWAC contribution.</p> <p>Christine will display this information at membership table on June 19.</p>
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<p>a) City of Edmonton community services</p>	<p>Zanette shared the following: July 5 playground program starts. Spray park June hours M-Th 4-10, F - Sun 10-10, Summer hrs 10-10</p> <p>2009 donations received by GCL for the spray park were submitted to late to the City for them to issue tax receipts to the donors. The City has amended the taxable receipt process for 2010. Donors' checks must be written to the City not the community league if they want a taxable receipt. As GCL sent the 2009 donations to the City in 2010 the new process applies.</p> <p>GCL hall, skate shack and rink inspection scheduled for June 11.</p>	<p>Greg volunteered to follow-up with the City. GCL needs to let Becky & Zanette know the outcome of discussions.</p> <p>Ian will contact donors to inform them of the taxable receipt concern and determine if they want GCL to return their donation.</p>
<p>a) Social Director</p>	<p>Cora reported the Tuesday morning coffee is a huge hit. She is exploring a monthly games night event @ the hall or open house tour of renovated homes within Greenfield.</p>	
<p>a) Gazette</p>	<p>Next issue is August/September with distribution in early August. Megan stated she is interested in helping with the Gazette. She will contact Mark.</p>	

<p>a) Website</p>	<p>Jennifer stated the new web host price is increasing. There is a cost every time she requests something be posted to the website. She is wondering if the tennis news should be posted. Megan said she and her husband have a website business. They would be interested in being the web host at a reasonable cost.</p>	<p>Kim will follow-up with Megan and Jay re: website host.</p> <p>Board instructed Jennifer to post tennis information.</p>
<p>a) Program</p>	<p>Krista introduced Sarah Wu who has agreed to take over Krista's program director responsibilities. Lorraine has decided to continue in the position. Lorraine shared all programs except Boxing Boot Camp have increased revenue generated for GCL with the move from program to rental fees.</p> <p>Two instructors have been hired for Fun for Wee Ones for September. Lorraine proposed an increase in wages for the Fun for Wee Ones instructors. Currently paid for instruction time + 1 hour preparation. No payment for administration work required eg. Participant registration, grant application, buying supplies. Revenue generated for GCL by this program was 430.00 in 2009 and 2800.00 - 2010.</p>	<p>Jennifer to remove program director positions from website.</p> <p>Jennifer and Karrie asked program directors to share September program with them. To Jennifer by July 31 and to Karrie by August 15th.</p> <p>Lorraine moved to increase Fun for Wee Ones instructor wage to \$17.00/hour based on 2hrs./class instruction time + 1 hr/class preparation time + additional 10 hrs for administration duties for a full session and 5hours for administration duties for a ½ session. Jennifer seconded - Carried</p>

<p>a) Treasurer Report</p>	<p>Kim told the Board we need to register at Alberta Registries.</p> <p>When Kim went to bank for signing authority she discovered a number of past board members are identified as having signing authority</p> <p>Kim informed the Board it owes late fees on 2007 and 2008 payroll taxes.</p> <p>Kim wants to write checks twice monthly on the 15th and 30th. She asked members email her with check requests a few days prior to 15th & 30th. She will accommodate exceptions if necessary.</p>	<p>Ian will complete registration.</p> <p>Kim moved to strike all names from the bank signing authority except for Gregory Clarke, Kim MacDonald and Ian Hicks. Seconded by Jennifer – Carried.</p> <p>Greg suggested Kim check with Zanette to determine if these payroll taxes are related to SWAC skateboard park. Greenfield’s participation in the park development was to manage payroll. Need to determine if GCL or another party is responsible for late tax submissions.</p>
<p>a) Memberships</p>	<p>250 memberships sold for 2009 this is down from 2008.</p> <p>EFCL and Minor Hockey passed a decision to include in the hockey fees a cost of \$25.00 to cover family community league memberships. Minor hockey will forward the \$25.00 to corresponding community league. They have asked Christine to issue GCL memberships to these families.</p> <p>Christine wondered if Registration Logic reporting process is working.</p> <p>Families who have paid on line have called her for their membership but she has not received a report from Registration Logic.</p>	<p>Board decided a Greenfield membership card will be provided to hockey families after they pay GCL an additional \$20.00 to cover the total \$45.00 membership fee.</p> <p>Ian will ask Registration Logic to include spot for hockey families and ask about reports.</p>

a) Building and Grounds	Furnaces cleaned. Break in occurred Monday June 7 th @ 3:00 am. Need to replace window. Concern with current alarm company as they did not notify the fire department even though the fire alarm was on. When the fire department was notified they were not happy about the long delay, also noted address is not visible from all directions and hall key is not in the lock box.	Karrie will explore other alarm companies. Current company costs 540.00/year. Grant moved to pay up to \$1,000.00 to purchase and install a double paned, sealed unit to replace broken window. Seconded by Lorraine - Carried.
a) President Report	Petrolia Seniors group want to donate a tree & Canadian flag for inside the hall in honour of their 25 th anniversary.	
a) Other	It was noted the outside clock is not working. Greg reminded members about Blue Quill movie night.	Greg will see about getting it fixed.
a) Next meeting	September 14, 2010	

Adjourned @ 10:05 pm