

**Greenfield Community League Board Minutes
September 13th, 2011**

Attendance: Karrie Adolph, Michael Goth, Kim MacDonald, Christine Pastuzyk, Megan Miller, Ian Hicks, Cora Woodman, Lorraine Delano, Jennifer Warren, Eric Brooks, Richard Fahlman, Ted Aimee, Christine Dober

Meeting called to order @ 7:10 p.m.

Agenda item	Discussion	Decisions/ Actions
Review Jun 14, 2011 minutes		Megan moved to accept minutes as circulated, Jennifer seconded - Carried
Old Business		
a) Credit card policy - Kim	In June Kim was asked to look into pre-loaded debit cards as alternative - Safeway	Safeway Card won't work. It isn't really a credit card.
b) Financials	<p>Reviewed Comparables for 2011 Financials up to March 31st, 2011. See below for table.</p> <p>Financials are looking ok. We are still running a deficit but it is manageable.</p> <p>The Gazette continues to be a large expense at \$11,344 so we are looking to cut down the pages. We only make \$1694 on advertising and the extra pages cost us more on printing.</p>	<p>Once Kim gets Financials from Accountant we will apply for 2011 annual return.</p> <p>Kim to give Megan a blurb on our financials for the next Gazette - 400 words.</p>

<p>C) Reglogic</p>	<p>Jennifer will look into other payment options.</p> <p>Kim finds the integrity of our payment system is a little off. When people register online but don't pay online there are fees incurred. They are attributed to transactions in which they don't belong because they have to be applied somewhere so that Reglogic is paid.</p> <p>We want to keep the online registration so Megan's husband may be able to interface a program with Reglogic where individuals who don't want to pay online can add their names and not incur fees.</p> <p>Megan to look into this.</p>	
<p>a) City of Edmonton – Michael</p>	<p>Tripartite Agreement update – accepted by EFCL membership in May. Agreements were sent to community leagues.</p> <p>Michael touched on Grants – Cora will provide Michael with a schedule of future projects so Michael knows which Grants we need to be aware of.</p>	<p>Tripartite signed and submitted to Michael Goth well before deadline.</p>

<p>a) Building/ Grounds - Karrie/Ian</p>	<p>It will cost about \$7292 for a new furnace in the skate shack. This cost plus an additional cost for an electric surface-mount heater in the boys' washroom will go towards fixing the heating issues. Karrie is looking at other heating options but we have to complete this project before the pipes have a chance to freeze up. Timeline is just over a month to get this project started. The other option is convection heating but the cost is similar and Karrie has a hard time finding a company to support the idea. Cora has a connection and will make a call.</p> <p>The Hall needs to be painted, the quote was distributed by Karrie via email. It was over \$16,000. We must complete the project before the end of the year to coincide with the Infrastructure grant we are applying for.</p> <p>Bathroom Availability - Tabled the discussion for April 2012. We are more accommodating with bathrooms than all other city leagues and perhaps this needs to be reviewed in the spring. It was brought up that other leagues may pay for port-a-potty but those happen to be just as expensive as hiring a cleaner.</p> <p>GCL parking lot - Discussed the general dissatisfaction with the Principal at St. Stanislaus and his lack of action when dealing with parking in GCL hall's lot. Teachers continue to park there for the day leaving insufficient space for GCL program users and renters. The wear and tear on the parking lot is becoming obvious and we cannot afford to fix the parking lot at this time. We must</p>	<p>Ian put forth a motion to spend up to \$10,000 on the heating of the skate shack. Seconded by Kim - carried.</p> <p>Infrastructure Grant deadline is Oct 4th - Karrie to get back to Kim before deadline Ilan put forth a motion to spend up to \$20,000 on the painting of the inside of the Community Hall. Lorraine seconded - carried.</p> <p>Gloria to put this issue on 'Bring Forward List' for April 2012.</p> <p>Eric made a motion to put up a chain for 4 weeks, effective Sept 19th, 2011. There will be no pick-up and drop-</p>
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<p>a) Memberships - Christine</p>	<p>Christine reports on current membership purchases. We have 85 memberships purchased. Families - 78 Seniors - 4 Adults - 3</p> <hr/> <p>Renewed - 70 New - 15</p> <p>Christine mentioned that she spoke with people unaware of our community BBQ in August. Suggested that we look into sandwich boards as a means to advertise on other main streets and avenues in Greenfield. Karrie is going to look into the boards and the potential issues of setting up the boards and complying with city bylaws.</p>	
<p>a) Social</p>	<p>Cora reported on Family Games night - organized by Loretta. Family Games night will be resuming Oct-April (omit December) from 6:30 to 8pm. It will be the third Friday of the month. 5yrs and up and bring boardgame and snacks along.</p>	
<p>a) Soccer</p>	<p>No report</p>	
<p>a) Website - Jennifer</p>	<p>No report. Jennifer will continue to add relevant content on a timely basis.</p>	
<p>a) Bingo - Grant</p>	<p>No report</p>	
<p>a) Programs - Lorraine/ Sarah</p>	<p>The short-term rental agreement is completed.</p>	<p>Lorraine made a motion to accept new rental agreement, complete with disclaimer. Megan seconded - carried.</p>

<p>a) Gazette</p>	<p>Megan brought up the cost to put the Gazette together. It is too long and it takes a lot of time to follow-up on payments from advertising. She is going to condense the gazette to 4 pages. This will reduce printing costs, save her time and keep a community focus.</p> <p>She will have a discussion with Ted about switching from Staples to another printing company. Staples is very expensive.</p>	<p>Kim made a motion to cut out advertising from the Gazette – it doesn't add to the "community" feel we are trying to express through the newsletter. We will stop ads as at December 31 and refund anyone who has paid into 2012. Jennifer seconded and motion was carried.</p>
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<p>a) Cora</p>	<p>Fran Webster would like to donate a bench to commemorate the late “Mr. Webster”. Legacy Program: The link for the legacy program can be found here: http://www.edmonton.ca/for_residents/resident_services_programs/legacy-program.aspx.</p> <p>Online it says benches can only go on city golf courses; however Michael thinks that if the League is willing to sponsor it, it can go on our property, we just may have to take an extra step. I will also mail a couple of these brochures to the league address in case anyone wants a hard copy.</p> <p>Due to construction at Confederation- our swimmers are being diverted to Bonnie Doon. Terwillegar was too busy to accommodate our league.</p> <p>Telus Towers – There will be a meeting at the Baptist church on Wednesday, September 28th. We weren’t given a lot of time to circulate information – Cora to follow-up on the delay. It is from 5-7pm. The Tower will be hidden in the Cross and will not be noticeable to Greenfield residents.</p>	<p>Cora to follow-up with Michael on putting the bench on our property.</p> <p>Cora to ask Erika to add this meeting to our sign in front of the hall.</p>
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<p>a) Ice Rink</p>	<p>Ted came to the meeting. Wasn't able to report any #'s or advise of any quotes for work done. He gave us a general idea of some options we can pursue when it comes to the rink. He would like the board to get more involved in the process of attaining quotes. He believes we need to book our contractors soon otherwise we won't get this project done by our 2012 deadline. He believes our lights will be ok going forward but everything else will have to be knocked down and rebuilt. Ted mentioned we should be careful about building a high-quality rink because it will become a busy rink and our little skaters may not be able to get access when they want to. He believes we only need 1 players' bench. Email Ted at ted@pgwest.ca with comments and questions. He has only had 1 meeting with Greg.</p> <p>John Neufeld gave his comments to Cora on this rink "wishlist". We could potentially put asphalt or concrete down to make use of the new rink through-out all seasons. We will work this into our discovery process. Since we have an issue with community youths wandering around with nothing to do, a full service rink could help with this.</p> <p>We are to work with the School on fundraising. Cora has started this process and Greenfield School was very approachable on the topic. They were curious about what we thought about their dollar contribution coinciding with their level of usage.</p> <p>Cora mentioned that some neighbourhood kids are looking for volunteer opportunities within the community. We are to think about ways we can involve these children. Nothing was determined on the topic for the time being.</p>	<p>Michael to look into what Aspen and Duggan paid for their rinks.</p> <p>Cora to continue liaison with the schools on fundraising.</p>
<p>a) Next meeting</p>	<p>October 11th, 7pm</p>	

Meeting adjourned @ 9:30 pm

Appendix - 2011 Draft Financial Comparables

Statement of Revenue and Expenditures

REVENUE	2011	2010	2009	2008	2007	2006	2005
Grants	8470	224928	15981	10764	9174	23942	11304

Casino	29724	55019	74950	27536	18207	42989	26614
Sports Program Income and Expenses	66946	52530	59585	82025	0	0	0
General Programs		23821	17722	22079	0	0	0
Memberships		7817	9438	11001	13736	9675	13177
Rentals	18409	6082	9308	9325	11207	9433	8963
Bingo	24027	20864	35131	23820	3391	41190	34139
Donations		2000	5162	760	600	3092	1300
Gazette - Advertising	1694	1123	2335	3335	0	0	0
Social Events		0	47	1118	0	0	0
Amortization of deferred contributions		0	0	5652	11304	11705	6847
	149270	394184	229659	197415	67619	142026	102344

EXPENSES

Contributions to Spray Park	-2760	327980	5794	0	0	0	0
Sports Program Income and Expenses	53190	60198	53620	74128	4684	-1756	11005
Property Operations	38423	26165	32100	27436	21829	43261	23639
Amortization	14821	16342	15446	22999	30695	30604	30968
General Programs and Social Events	28080	16257	22948	25630	7211	13718	11659
Utilities	15325	15135	16580	14215	11736	12397	10004
Gazette Expenses	11344	11999	10302	17014	10661	8812	9140
Salaries and Wages	11101	11539	12884	15958	14065	0	0
Business Taxes, licenses and Memberships	2550	8386	1398	6539	5197	1831	2947
Insurance	4784	5159	5219	5061	5181	5365	4733
Professional Fees	2454	3203	2911	2340	2366	2368	4520
Bingo Expenses	1668	3032	4146	6373	0	0	0
Donations	3375	3000	3000	7600	3472	0	6000
Casino expenses	779	2249	0	2105	0	0	0
Bad Debts	0	1200	1125	1435	193	125	0
Tennis		0	0	0	-7010	5845	4104
Interest and Bank Charges	1505	596	1020	625	0	0	0
	186639	512440	188493	229458	110280	122570	118719

EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES

-37369 -118256 41166 -32043 -42661 19456 -16375

FROM OPERATIONS

OTHER INCOME

Investment Income & Interest	206	10554	6657	10209	3211	4842	2579
Damage Deposits	-1345	-900	-1103	0	0	0	0
	-11475	9654	5554	10209	3211	4842	2579

EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES

-49983 -108602 46720 -21834 -39450 24298 -13796