

Greenfield Community League Board Meeting Agenda/Notes
Tuesday, April 13, 2021
7:00-9:00 pm Meeting

Attended	Regrets
Karen Gray (Treasurer) Tara Wren (Soccer) Sean Breckon (Communications) Jenny Hong (Secretary) Amanda Barros (President) Jeff Mann (Vice President) Megan Schmidt (Treasurer-in-Training) Shannon Kowalchuk (Gazette) Mike Vivian (Civics Director) Sandi Lafleur, Community Garden Aleksandra Nowacka (Tennis Rep)	Lisa Chmillar (Membership) Richard Fahlman (SWAC) Corey Wren (Webmaster) Ken Wurtak (Neighbourhood Watch) Wendy Lauber (Hall/Facilities Manager) Margaret Smith (CRC)

1. Meeting start 7:05 PM
2. Introduction
 - Mike Is joining the board, and focussing on civic engagement. Mike and family recently moved. Use to work for Councilor Walters between 2014-2018. Urban planner by trade.
 - Engagement ideas: highschool debate for the upcoming election, etc.
3. Approval of March [minutes](#). Tara moves to approve minutes. Jeff seconds.
4. Financials update
 - Megan and Karen met last Wednesday as part of transition.
 - CLOG grant due April 28th.
 - Megan applied for GoA SME relaunch [grant application](#) (\$16K).
 - Megan has received signing authority.
 - Tara is going to look into breakdown from SWEMSA to understand the finances... can see net revenue, but can't see the breakdown of revenue and expenses.
 - Megan will need support documentation e.g., board contact list. Megan will solicit feedback. Please respond quickly.
 - Karen applied for and received already the Canada Emergency Business Account loan. Top on with additional \$20k, 50% forgivable.
 - March 31 balance \$166,773.39 for general (of which \$60,000 is from government... \$20,000 is forgivaeble, \$40,000 needs to by end of 2022).

- \$1772 remaining on Casino account. If we get \$4,000 from SWAC, it will go into casino.
- CFEP reporting requirements: Jenny to follow up with grant contact on documentation / submission. Megan to transfer all relevant invoices from In Design to the Invoice [folder](#) within the 'Skate Shack Rehab' [folder](#)
- Budget for April, May and June is being worked on.
- Amanda deferred casino until Q4 2021. Risk is might get a casino closer to Christmas.

5. Communications and Gazette; Website

- Sean will delay May Gazette by a week, and promote tennis amenities/booking process
- President's Note
- Meet a board member: Megan
- Community garden
- Got first advertising. Confirm if transfer was received. Karen to confirm.
- Neighborhood Watch
- Inclusion in hiring story related to No Frills. Ensure there is consent. Sean can follow up with the write (Kelsey). Amanda will also confirm Matt Jones.
- Community member asking to include poster promoting "Next Gen Men" as a support group for men & masculinity - Sean included in e-mail to board. Conclusion that it does not exactly align with the Community League - Sean to talk to member more about intentions.
- Update: two annual subscriptions (based out of Greenfield or belonging to Greenfield members) and few new leads as well.
- Board considering leaving extra copies of Gazette at local businesses - Sean to look into it.

6. Civics Engagement

- Mike: bringing up the possibility of an electoral forum (virtually?) to bring awareness and engage with candidates for the upcoming municipal election this year - community collaboration with communities around us as the ward looks a little different this year.
- Municipal election is October 18th - Mike has contacts within municipal government for community members to have the opportunity to meet and have discussions directly with the candidates.
- Potential for us to work with SWAC - a larger mayoral forum.
- *potential ideas* - tie in the above idea with our community league day. Possibly the night before ??
- Amanda has received e-mails from civic representatives - to forward to Mike!

7. Membership / Promotion:

8. Rink / Hall Operations

- Waste Collection
 - i. GFL, once a month. \$52/month + 8.3% (need to confirm if there is bin rental fee?), if the rate is month to month or need contracts
 - ii. Need to take down current cage to accommodate dumpsters. Need to be locked to prevent illegal dumping.
 - iii. Jeff to stick handle season end servicing for the tractor prior to mowing season. Will reach out to Ken.

9. League Infrastructure Maintenance / Upgrade Needs

10. Snow Angel Grant Update

- Amanda and Karen to connect on a summary of what happened this past year. List of houses to be provided.

11. Programs

- Community Soccer.

11 teams, 140 registrants. Total income estimated \$13,075; Expenditure estimated: \$10,867; Soccer Equipment Purchase: Tara motions up to \$1500, Jeff seconds. All approved.

- Tennis Program.

Tennis Program Junior Assistant - Chris says it would be helpful for someone to start May (pre-season lesson support) Emma will step in as tennis treasurer. Amanda told them they can hire Dan from pre-season... have that be separate from Canada Summer Job Grant position. Canada Summer Job Grant position needs to be an open hiring process.

All classes are full, with still some people on waitlist. Important to have two coaches per kids class.

Board is supportive of Tennis hiring someone (Dan) for pre-season. But needs to be decoupled from hiring process tied to Canada Job Grant. For June reporting, need to be clear which hours are with the grant, which are outside of the grant.

Aleks, Emma and Chris will explore setting up an online booking system to enable tennis court access to Community League Members. Ask Dan to set something up. Protocols needed for washrooms.

Vote for casual hours for tennis assistant. \$720 budget in advance of tennis budget to have casual tennis assistant by May 1st. Karen motioned. Jeff seconded. All in favour.

Vote for early installation of portapotty. Budget for up to a few hundred dollars. Sean motioned. Jenny second. All in favor.

- Neighbourhood Watch
- Community Garden.

Vote for installation of exterior hall tap: hold the garden rental fees from last year. Budget for soil additives, and compost. Full rental would generate \$600. Program cost this year: rain barrel. Quote for installing exterior tap is \$750. Soil top up cost. Fiona and Sandi will present budget for May. Sandi motions for budget up to \$800 incl taxes to perform the work. Jenny seconds. All approved.

12. NRC Updates - margaret.smith@edmonton.ca

13. Roundtable

Outstanding

- Social events idea. Jenny to post on FB group. E.g., paint nite, hanging planters crafting night.

Next board meeting May 11th, 2021